

BYLAWS

NAPLES/^{OF THE}GAETA CHAPTER
SURFACE NAVY ASSOCIATION

Chapter

I. ESTABLISHMENT OF BYLAWS

A. Under its Articles of Incorporation, management of the affairs of the Surface Navy Association Naples/Gaeta Chapter, ("~~the Association~~") is vested in the Board of Directors functioning from offices in the Naples/Gaeta, Italy area.

B. The Board of Directors hereby establishes the following Bylaws for the management of the Association: ^{Chapter}

C. These Bylaws may be amended by: ^{subject to approval by the National Board,}

1. A resolution within the Board of Directors which is approved by a majority of the Board members present; ^{OR,}

2. A resolution within the Chapter membership, approved by a majority of those present, provided a quorum is present.

CHAPTER
II. PURPOSE OF THE ASSOCIATION

A. The purposes for which the ^{chapter} Association is organized are:

1. To promote, among all segments of American society, recognition of the role of the US Navy and in particular Surface Naval Forces, in national security;

2. To recognize and publicize professional contributions to, and developments in, the performance and evolution of Surface Naval Forces;

3. To identify, study and seek solutions to problems affecting Surface Naval Forces as an element of the common defense and national security of the United States;

4. To promote greater liaison and communication among the military, academic, and business communities on issues concerning Surface Naval Forces;

5. To foster and preserve the heritage of the Surface Naval Forces, their traditions, esprit and professionalism; and

6. To provide forums for communications, discussion and dissemination of professional matters affecting Surface Naval Forces.

7. To actively foster and solicit participation in the Association by Allied Officers who comprise a majority of the professional community in the Naples/Gaeta Italy area.

Chapter

III. MEMBERSHIP

A. The Association will be comprised of members who are interested in a vital, modern US maritime capability with a strong surface naval component manned by confident professionals.

B. There shall be three classes of members (but only "Individual Members" may vote or hold Association offices):

Chapter

- 1. Individual
- 2. Honorary
- 3. Contributory

C. Individual Members

1. Individual memberships are open to all US citizens. The Secretary of the National Association will approve membership for eligible applicants upon receipt of their written application and appropriate fees.

2. The President of the National Association may waive the citizenship requirement and approve the membership applications of citizens of Allied countries. This will be highly encouraged in view of the Allied nature of this overseas chapter.

3. There shall be two categories of individual members:

<u>Category</u>	<u>Criteria</u>
Regular or Annual	A member who has paid the established annual fee
Life	A member who has paid the fee established for this category

4. Fees for each category of individual membership shall be as established by the Board of Directors of the National Association.

D. Honorary Members

1. Honorary Membership may be conferred by the Board of Directors on civilian, government, or military persons of distinction. Eligibility for this non-voting membership class shall be determined by the Board, and a recommendation for assignment of this membership will be forwarded to the National Association for approval.

E. Contributory Members

1. Contributory Members are corporations or individuals who wish to benefit the work of the Association through contributions. The Board of Directors shall forward a recommendation to the National Association for approval.

IV. ORGANIZATION

A. Management of the ~~Association~~ ^{Chapter} shall be by its Board of Directors, ("the Board"). The Board shall control the assets of the ~~Association~~ ^{Chapter}, establish policies, and shall initiate, implement, and execute whatever measures it deems necessary to further the interests of the ~~Association~~. ^{Chapter}.

B. The Board shall be comprised of not less than 7 nor more than 9 Directors, who shall serve without compensation. The initial Board shall be elected by the Chapter membership from among the individual membership; thereafter, the Board shall elect replacement Directors as terms expire or vacancies occur. However, when the individual membership reaches 150 members, Directors shall be elected by a majority written vote of not less than 20% of the individual members. In this event, the Board may fill vacancies with interim appointments which will expire at the next election.

C. Directors' terms shall be for two years, and individuals may be elected for two successive terms. The initial Board, however, will have the terms of one-half of the Directors expire one year after incorporation, one-half in two years, with the length of each individual's term determined by lot.

V. OFFICERS

A. The Directors shall elect the following Officers; all shall be members of the Board of Directors and shall serve without compensation.

Honorary Chairman

President

Vice President

Vice President - Gaeta

Vice President - Enlisted

Vice President - Retired

Treasurer

Secretary

Membership Coordinator

1. The Honorary Chairman shall be the senior Surface Warfare Officer in the Naples/Gaeta area who is invited to provide counsel, encouragement, and prestige to the Association. He is encouraged to perform other duties as requested by the Board of Directors. He shall be consulted regularly by the President.

Chapter
Chapter
1. The Membership committee shall be comprised of a Chairman appointed by the President; the Vice President of the Association as the Vice Chairman of the Committee; the Secretary of the Association, and two other members appointed by the President as members. With a quorum of three, the Membership Committee will devise policies and programs designed to expand the membership; will develop opportunities to advertise the purposes of the Association; and, will actively participate in activities designed to increase membership.

B. Other ad hoc or standing committees may be established by the Board of Directors as needed.

VII. MEETINGS

A. Meetings of the Board of Directors shall be at the call of the President or when requested by three members of the Board. It is expected that the Board will meet at least twice per year. A quorum shall consist of one-third of the membership of the Board.

B. Annual meetings of the general membership shall be held pursuant to such decision by the Board of Directors. The purpose of annual meetings will be to receive the annual reports of the Officers, to receive such other reports as the Board of Directors may specify, and act on such other matters as the Board may deem appropriate for the annual meeting.

C. Calls for annual meetings will be issued by the Secretary not less than 25 nor more than 50 days prior to the meeting date.

D. Ten percent of the membership shall constitute a quorum at the annual meeting.

E. No member may vote by proxy at the annual meeting unless the procedures for proxy voting are specified in the Secretary's announcement of the meeting.

F. The President shall be the presiding officer at annual meetings.

~~VIII~~ ~~Article X~~ Dues

~~Section 1. Annual Dues.~~

National
A. The Board of Directors shall determine the annual dues and other fees payable to the organization by members of each class.

B. ~~Section 2. Payment of Dues.~~

1. A. Dues for individual annual members are payable to the National Surface Navy Association on the anniversary of initial joining.
2. B. The National Surface Navy Association refunds a portion of each local member's dues to the Chapter to provide a fund for meeting local expenses.
3. C. Nothing in these Bylaws shall prohibit a Chapter from requesting members to contribute to meet the expenses of local events.

↓ see under ↓

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2. The President, who also acts as the Chairman of the Board of Directors, shall, under the supervision of the Board:

- a. Administer the affairs of the ~~Association~~ ^{Chapter};
- b. Formulate and execute procedures, programs, and directives necessary to carry out approved policies;
- c. Keep the Board advised of issues requiring the Board's attention;
- d. Perform such other duties as the Board may direct.

3. The Vice President shall:

- a. Preside in the absence of the President;
- b. Serve as Vice Chairman of the Membership Committee;
- c. Serve in the place of the Vice President - Retired when that position is not filled;
- d. Be assigned such other duties as the President may direct.

4. The Vice President - Gaeta shall:

- a. Serve as the representative for the members of the Gaeta geographic area whenever both the President and the Vice President positions are not held by individuals geographically located in the Gaeta area. Whenever either the President or the Vice President position is held by an individual residing in the Gaeta area, the Vice President - Gaeta position will not be filled.
- b. Perform such other duties as the President may direct.

5. The Vice President - Enlisted shall:

- a. Serve as the representative on the Board for all enlisted members of the ~~Association~~ ^{Chapter}, reflecting the interests of those individuals;
- b. Serve as the liaison between the Board and other enlisted organizations which have an interest in promoting the purposes of the ~~Association~~ ^{Chapter};
- c. Perform such other duties as the President may direct.

6. The Vice President - Retired when filled shall:

- a. Serve as the representative on the Board for all retired members of the ~~Association~~ ^{Chapter}, reflecting the interests of those individuals;
- b. Perform such other duties as the President may direct.

7. The Secretary shall:

- a. Keep the minutes of the Board of Director's and ~~Association~~ meetings; *Chapter*
- b. Issue calls for all meetings of the Board of Directors and general membership meetings; *Chapter*
- c. Have cognizance of all ~~Association~~ correspondence; *Chapter*
- d. Administer elections, and certify results;
- e. Maintain the roster of members, ~~and the associated status of dues;~~
- f. Serve as a member of the Membership Committee;
- g. Perform such other duties as the President may direct.

8. The Treasurer shall: *Chapter*

- a. Have charge and custody of, and be responsible for, all funds of the ~~Association~~, and deposit all such funds in the name of the ~~Association~~ in a bank or other depository approved by the Board of Directors; *Chapter*
- b. Keep and maintain accounts of the ~~Association's~~ financial transactions; *Chapters*
- c. Render a statement of the financial condition of the ~~Association~~ at all meetings of the Board of Directors; *Chapter*
- d. Be the disbursing officer of the ~~Association~~; *Chapter*
- e. Arrange for an annual audit of the accounts of the ~~Association~~; *Chapter*
- f. Perform such other duties as the President may direct.

9. The Membership Coordinator shall:

- a. Serve as the Chairman of the Membership Committee;
 - b. Coordinate the efforts of the local area command points of contact in generating new membership;
 - c. Perform such other duties as the President may direct.
- B. The term of office of each officer shall be for two years. Each may be reappointed by the Board, with no limitation on the number of terms.

VI. COMMITTEES

A. There shall be one standing committee with functions as described below:

Membership Committee