

**SURFACE NAVY ASSOCIATION
BOARD OF DIRECTORS MEETING
14 JANUARY 2003**

The Board of Directors of the Surface Navy Association met at the Hyatt Regency Crystal City Hotel in Arlington, Virginia on 14 January 2003. The attendees were:

Officers

ADM J.R. Hogg, USN (Ret), Chairman of the Board
VADM Lee F. Gunn, USN (Ret), President
VADM Henry Giffin, USN (Ret), Vice President East Coast
CAPT David Lee, USN (Ret), Secretary
CAPT M. C. Foote, USN (Ret), Treasurer

Board of Directors

CMDMC (SW/AW) Robert T. Conklin	CAPT Robert D. Jenkins, USN
MMCM (SW/AW) Robert Hallstein, USN (Ret)	CNOMC (SW) Harry J. Kantrovich, USN
RADM Joseph C. Hare, USN(Ret)	VADM Douglas J. Katz, USN(Ret)
FORCM(SW) Douglas W. Healey, USN	CAPT Linda M. Lewandowski, USN
CAPT Edward B. Hontz, USN(Ret)	FLTCM (SW/AW) Manuel C. Rodriguez, USN
CAPT R. Cameron Ingram, USN	RADM Robert Sutton, USN(Ret)

Chapter Presidents

CDR Glen Sears, Annapolis	LT David Snee, Monterey
CMDCM(SW) John Dyer, Charleston	CAPT Ronald W. Brinkley, Newport
CAPT Richard Rush, Coastal Bend	RADM Joseph C. Hare, Philadelphia
DCCM(SW) Joseph Curtin, Great Lakes	CAPT Stephen Keith, Puget Sound
CAPT Cameron Ingram, Hampton Roads	CAPT James Clark, San Diego
CAPT Doug McDonald, Mayport/Jacksonville	RADM Mark Edwards, Washington
CAPT Michael A. LeFever, Mid-South	

In addition to those listed, approximately 125 Association members attended the meeting.

ADM James Hogg, Chairman of the Board, called the meeting to order at 8:40 a.m. The meeting was attended by the BOD members, chapter presidents and was open to the general membership of the Surface Navy Association.

ADM Hogg opened the meeting by recognizing the new head of Surface Navy (N76) as RADM Harry Ulrich and the new Greater Washington President of SNA as RADM Mark Edwards. He then asked to see a show of hands of new attendees. He recognized the growth that the new attendees represent in the organization and the importance of "new blood". He proceeded to explain the format of the day was to be informal and casual with parliamentary procedures but time for discussion and questions would be provided. Open discussion is encouraged and there are no "dumb ideas". The following were the points he wanted to stress in this meeting: "It's your meeting, your association, SNA is doing well but always room for improvement and finally, we are here to move the Association forward."

The theme for 2003 is "Solidifying SNA Relationships". This is to be accomplished with our corporate sponsors, members, awardees, and scholarship winners. The committees of SNA will provide service and support to our chapters, families and provide contact with our members as they move from duty station to duty station.

PRESIDENT REMARKS-VADM Lee Gunn

A primary goal of the association is the service to our chapters, individual members and professional development. All suggestions to accomplish this goal are welcomed.

38% of the membership is lost each year - the primary reason being the mobility of our membership. We have nearly 5,000 members and have been growing slowly for some time. The majority of our membership is active duty with a fairly large number of enlisted members. This is the big difference between SNA and many other professional organizations who rely on retired membership.

A second board meeting was utilized this year and this provided a good format for more time for the Board to look at symposium themes, ideas and open discussion. It was at this time recognition was given to RADM Geof Chesbrough for the quality of the agenda, speakers and themes of the Symposium. He has chaired the Symposium Committee for a number of years and has done a fantastic job.

The review of the action items from the previous meeting is as follows:

1. The Executive Committee should investigate other ways to contribute to meet the needs of families of fallen Sailors not under the umbrella of large memorial funds such as the Cole Memorial Fund, the September 11th Fund or Pentagon Fund. Remanded to Scholarship Committee. *Closed*
2. SOY Recognition. *Closed*
3. NJROTC Recognition. *Closed with incorporation of a new award for NJROTC students transitioning from their Junior to Senior year.*
4. Due to frequent changes in chapter membership, Chapter Presidents should employ methods at local events to obtain a member's current email address. NMCI with its permanent email address feature should make it easier to track active duty personnel. Need to have a strong push from chapters to help with this. ***Closed with ongoing action.***
5. Increase publicity for the Association by publishing the names of awardees in as many Navy publications as possible. The Association should take advantage of new web site capabilities to make SNA more visible.. *Closed with ongoing action.*
6. Although the number of award recipients and grants did increase in 2001, there was some repetition of awards by different organizations. This needs to be coordinated and will be addressed during the SNA off-site.. *Closed.*
7. Great Lakes Chapter feature. Future SITREP to focus on this. Also should increase publicity at Great Lakes. *Open with welcome participation from the Association.*
8. Free Memberships. This comes up from time to time and originally it was thought to be a good idea. However, based on previous experience there is hardly any return from a one year compensated membership. It was noted that those who sign on for three years tend to stay and renew versus the one year. Cost to perform not cost effective. We need to focus more on benefits for our membership. *Closed with ongoing action.*
9. Corporate relations with chapters. We need to ensure that our active duty members do not get in trouble for accepting funds from Corporate sponsors. RADM Hare, our legal counsel has worked on a policy for this purpose. *Closed with ongoing action.*
10. Expansion of electronic registration. Clearly moving in the right direction. *Closed.*
11. SNA Emblematic. Please check out the Ship's store in the registration area and online. *Closed with ongoing action.*
12. Consistent dates should be promulgated in advance for *Surface Sitrep* articles. *Closed*

13. Hall of Fame at SWOS Newport. Will have a "Hall of Fame" in Newport. *Closed with ongoing action.*
14. Symposium profit share. Washington Chapter and National will discuss ways to better divide. Want to make sure the chapter does not have tax issues and National would like to increase the scholarship portion of the profits. *Open*
15. Heritage Committee. Will discuss this further later in the agenda. *Open*
16. Flag Officer Membership. There are 21 Surface Warfare Flag officers who are not members. VADM Gunn plans to send a note to each to encourage membership. *Open.*

HIGHLIGHTS OF 2002

SNA sponsored and worked with several organizations on various events this past year. The Destroyer Centennial Celebration was ongoing throughout the year and we sponsored several chapter events to commemorate this centennial. It was highlighted in November with a Symposium held in Washington DC at the Navy Memorial. Other events we co sponsored were the Battle of Midway Ceremony and a Mini Video Heritage Program.

SNA also held an April offsite meeting in Annapolis and a second BOD meeting in September at the National headquarters. Many of today's discussion topics are the result of these meetings.

We held Regional Symposiums in Monterey, San Diego and Hampton Roads. They were successful events and provided good professional forums for our members. There is a need from the National organization to support these events more.

NEW INITIATIVES

The second BOD meeting in September was a big success. We are currently open to suggestions for another offsite.

Meeting minutes were promulgated on the website and available to all BOD.

The results of the ballots for the new BOD members were CAPT Kusumoto, USN; CAPT Rick Rushton, USN; CAPT Lugo, USN(Ret); and FORMC James Monroe, USN. CAPT R. Cameron Ingram, USN was reelected for a second term. -All were recognized by ADM Hogg who advised the new members of their responsibilities.

The following outgoing board members, Master Chief Baker, CAPT Roncolato, were formally recognized and thanked by ADM Hogg and the Board for their membership, leadership and service.

COMMITTEE REPORTS

Secretary Report

Captain Dave Lee, Secretary reported that the last meeting minutes were provided on the web site and have been reviewed. The action items have been addressed at committee meetings throughout the year and proposed that the minutes be approved. So moved.

Captain Lee reported on the by law changes as follows: In the purpose statement the phrase "promote...esprit de corps" was added to objective #6. The addition of Chairman Emeritus was added to reflect the ability for the Chairman of the Board to get advice and counsel. Additionally, the position and duties of an Executive Director were added. The Vice Chairman of the Board was deleted. The Executive Committee was expanded to reflect the make up of our membership. Standing committees for Scholarship and Corporate Relations were added.

The BOD goal is to maintain representation of the membership and a steady turnover of Board Members. This year there were five positions available, which included one renewal and four new positions. There

were 22 nominees provided by our membership and selection committee was formed. This committee recommended nine nominees for a ballot and vote to our membership. The membership voted and 700 ballots were received with the selections as stated earlier.

Treasurer Report

Captain Morris Foote, Treasurer, presented the current 2002 financial status and the proposed 2003 Budget.

It was reported that we exceeded the projected income by a small percentage and underexpended our budgeted expenses. The current market directly affected our investment account and we maintained the share certificates at Navy Federal Credit Union. We increased the number of scholarships from 15 to 18 and our corpus was increased by 29% in 2002. The Antietam fund was used for two commissionings and for support to the USS Antietam.

The actual financial data was shown as compared to the 2002 Budget. The following categories were highlighted for discussion.

- *Affiliates* category was underexpended. There is a need to improve communication with the chapters that the money designated for them is not being utilized. We need to do a better job to get the word out that there is funding available to the chapters for their events.
- *SW Magazine*. We were required to buy a subscription to the Surface Warfare magazine for our life members. This item was overbudgeted.
- *Table Top Book*. Copies were sent out to all NROTC units and the shipping costs were incurred this year and thus a loss is currently shown.
- *Newport Tie Loan*. Support was provided to the Newport chapter to purchase a Destroyer tie.
- *Publicity*. We appropriated funds this year for an Arleigh Burke mini video, a Hall of Fame video, and donated to the USNI for an oral history by ADM Gravely.

Comments were taken at this time about the individual dues. We were under budget due to an error in calculation. It was stressed that we must maintain our membership to support our organization. Corporate dues exceeded the budget and this is a trend that has occurred for the past few years. We must improve our membership retention and recruitment to show that we are not corporate based but member based. We rely on the Symposium to bring in a large portion of our income and the success of this event is crucial.

Administration. This was underexecuted. The memorabilia line item is shown as a loss because \$5,000 was infused to introduce new items. In the future this will be shown as an income and expense item.

Expenses. The line item for Banners showed an increase due to two replacement requests and our new chapter: Pensacola. Initial grant reflected the induction of our newest chapter..

Regional Events line item was used to fund the East and West Coast Symposiums along with events in Newport, Great Lakes and Midshipmen joinups. An international event was also supported for the Sasebo Chapter. It is a goal of the Finance Committee to see the Chapter Projects line utilized to it's maximum in 2003.

Awards. There was a new award added this year: The Senior Enlisted Heritage Award. There is a turnover for the first time this year for the Old Tar. The stock of clocks was replenished this year.

Contract support was on target and the Executive Director wages were voted on in October on his anniversary to increase. A bonus was paid. The purposed budget shows an increase in Publicity because we expect to do more this year. There will be another Hall of Fame video made and another CNET video. Purposed budget summary was presented and approved for 2003.

The Scholarship Fund was reviewed. This was the topic for a lot of discussion. Our current make up shows that Greater Washington Chapter sponsors two scholarships and we have one Corporate sponsor. Should we seek more participation from our corporate sponsors? We will have 5 new scholarships to offer this year. The Scholarship committee will be looking at all of these issues and provide recommendations.

Account summary was presented to show that we accommodate a fund for our life membership. Overall summary show a financially viable organization.

Public Relations Report

RADM William Retz, Chairman presented the report. In the past the “Riders of the Storm” book was the only thing reported on. This year there is an intense focus on publicity and how we can accomplish an increased awareness to the general public about Surface Warfare and the Surface Navy Association. It was noted that the “Riders of the Storm” does show a loss for this year, but overall the project has generated revenue for the organization. The committee has been small in the past but hoping to draw on the expertise of our corporate members to revitalize our PR effort. There is a PR committee meeting scheduled for January 15 at the Symposium to discuss our goals with our corporate sponsors and media. The goal is to brainstorm and get ideas from them on how we can get our message out. If anyone is interested in joining this committee please contact RADM Retz.

During an open discussion the idea of an internal video about SNA and its membership benefits was brought up for chapters to use as a tool for recruitment. It was pointed out that a kiosk showing the Hall of Fame and videos we sponsored this year will be set up. Discussion showed that we have sponsored one CNET video that shows our name as donor and these videos will go out to all ships. There is opportunity to continue this sponsorship. It was discussed whether the videos we have sponsored could be sent to NJROTC and ROTC units for instructors to use.

Captain McDonald, Mayport Chapter President discussed his findings in the Mayport area. He has found that many people do not want to join because they are afraid of the time commitment involved with being in the organization and the misconception that this is an officer-based organization. He suggested that a presentation be made for Chapters to use to show the benefits and goals of SNA to head off these perceptions.

ADM Hogg noted at this time that all of our committee chairmen have full time jobs and their dedicated efforts towards Surface Navy Association are truly appreciated.

Awards Report

RADM “Woody” Sutton, Chairman presented the report. Admiral Sutton relayed that 2002 was a busy year for the Awards Committee. The committee reviewed and updated all the award criteria to fit today’s Navy. He asked for volunteers to serve on the committee. The award selection process was a difficult task as always with the amount of outstanding candidates being nominated. The Arleigh Burke Award nominations showed an increase this year and the Admiral Zumwalt Award was expanded to two awardees. A new Old Tar will be inducted this year. The Photography award was revitalized and renamed as the CAPT Raymond Komorowski Photography Award. Discussions have started with SWOS on the proposed Hall of Fame and corporate sponsorships will be sought to start funding the project. The Stephen Decatur, Jr. Award was expanded to include an award for a top Junior NJROTC student.

Break was taken at this time. Session resumed at 10:25 a.m.

CHAPTER PRESIDENTS REPORTS

Admiral Hogg related the purpose of this session is for the chapters to highlight the year’s achievements. They are to requested to present what worked for them and how they made it work. Each chapter is unique so there should be no cookie cutter approach taken. The chapter’s successes provide reason to join the association and provides membership that is crucial to the association’s survival. He pointed out that chapters are all about people and their professional interests and they should include how SNA National can help them meet the needs and professional interests of their members.

Greater Washington:

Chapter President RADM Edwards presented a breakdown of his chapter's membership. SNA GWC has about 1300 members and consists of about 25% of the total SNA membership. Their activities for the year are as follows:

- Sponsored two scholarships
- Toys for Tots donation (new for 2002)
- National Symposium hosts
- Luncheon Series
- Annual Golf Tournament
- Fall Dining Out
- Co sponsored the Destroyer 100 Symposium
- Holiday Party

Admiral Edwards relayed that the most successful event is the Luncheon series. They are fortunate to have access to a lot of good speakers to support this. Washington chapter offered its assistance to any of the other chapters for help in providing speakers.

Annapolis

Chapter President CDR Sears presented the report. He has recently taken over from Captain "Red" Smith. The goals for the next year are to broaden the base of membership; to continue to support the professional development at the Naval Academy; and to develop increased interest in the Surface Warfare community. They were the hosts for the offsite board meeting this year and also several receptions for visiting ships. These ship receptions host wardrooms to introduce the Midshipmen to the wardroom environment. Major event for the year was the service assignment and selection night. There was a "Night Out at the Orioles" with a barbecue. Both events showing a large Midshipmen participation. There are plans for a golf tournament next year and another Orioles baseball game.

Charleston

Chapter President Master Chief Dyer presented the report. Charleston sponsored an award luncheon for the 15 SOYs. Master Chief Conklin spoke at another sponsored luncheon and there were over 100 in attendance. Charleston has sponsored a recruit company at Great Lakes and will continue this relationship.

Coastal Bend

Chapter President Captain Rush presented the report. Captain Rush took over a few months ago and he is currently forming a committee to get more volunteers. There are plans for more activities the coming year. SURFLANT attended a join up luncheon in the past year. A golf tournament was rained out but will be rescheduled. It is his goal to have all 20 LCDR Command CO's become SNA members.

Great Lakes

Master Chief Curtain presented the report. He called for more chapters to sponsor a recruit company. He reported the chapter is small with about 65 members and most are first term enlisted. It was noted that in the past the chapter did not participate in the Symposium and since they have attended they have benefited from the information gathered and from the exposure provided at the Symposium.

It was at this time that VADM Giffin asked for a report on the recruit process at Great Lakes. It was reported by Master Chief Quibilan that two new barracks have been opened and galleys are now connected to the barracks, which cuts down on the marching time. Two more barracks are under construction. Within six years all will be replaced. There will be 17 new barracks, 4 drill halls, and an outdoor parade ground. Computer based training has begun.

Hampton Roads

Chapter President Captain Ingram presented the report. Captain Ingram is a new president and he thanked CAPT Bouchard for all his work. FORCMC Jim Monroe was introduced as his right hand man for the future. CAPT Ingram's goal is to have every Enlisted and Officer in a surface role will be a participating member of SNA. He sees Prospective Commanding Officers and FORCMC Monroe sees Command Master Chiefs in route to their commands and they plan to promote SNA. Activities for the future include the SOY Recognition in March, the Surface Warfare Ball in May. The treasurer Mr. Fred Berck was also thanked for his long time support and work with the chapter.

Mayport/Jacksonville: Chapter

President Captain Doug McDonald presented the report. Captain McDonald reported that the Mayport chapter membership consists of 10% Enlisted and 14% are O-3 and below. He is faced with breaking the myth that SNA is an officer club. His findings were mentioned earlier that money for membership is not the issue but the fear of the a large commitment of time by members. Chapter activities included join ups with a speaker, a three nautical mile Surface Navy pier run every quarter, and cosponsoring the Annual Afloat Command Golf Tournament. They held a Surface Navy Olympic week where 12 local commands competed in a variety of nautical events. All events provided fun professional development opportunities monthly and resulted in a 17% gain in membership for the year. His goal is to encourage the junior SWO for membership. He commented on national's level of support as superb. He recommended providing each member's current command information on the monthly chapter roster.

At this time it was brought up for discussion by the Executive Director, Captain Bill Erickson about the level of support needed for the chapters. He relayed that Howard Associates provides support to the Washington Chapter and this is a major contributing factor to this chapter's success. He asked for comments about a dedicated admin support to assist the chapters in their events and provide continuity and if this is something that could be utilized. He asked that comments be directed and sent to him. Comments from San Diego chapter representative Phil Lieurance at the meeting regarded this idea as very helpful towards his chapter. He relayed that the amount of time sending out notices to the members was tremendous and would help his chapter a lot if someone else could do this.

MidSouth

Chapter President Captain Mike LeFever presented the report. Midsouth has had several challenges. They have asked for some corporate sponsors but not much response. There is a challenge to get together. However, they did manage to have a golf tournament and go to a ball game. He offered the support of the detailers to visit any chapter function.

Monterey

Chapter President Lieutenant Dave Snee presented report. The year in review for Monterey included fund raising events, social events, the regional symposium and a detailer visit. They have two goals for their chapter, community service and professional development. The Fund Raiser was for the Monterey High School Athletic Department. \$1000 was raised with a golf tournament. "Wardroom Meetings" are biweekly and held at a variety of local pubs. The Symposium in May honored RADM Wayne Meyer in a salute to development of AEGIS.

Newport

Chapter President Captain Ron Brinkley presented the report. The Newport Chapter has several goals to increase membership. Captain Brinkley plans to talk to every student, particularly PCOs and PXOs about the benefits of joining SNA. The Newport Chapter decided they would be the forefront in the Destroyer Centennial and as a result they sponsored a Destroyer Ball, sponsored an event with three visiting destroyers and ended the year with a commemorative service at the chapel on the anniversary of the commissioning of the Bainbridge, November 24th. Ties and t-shirts were sold for the Destroyer Centennial.

Pensacola

Chapter President Senior Chief Garner presented the report. Senior Chief Garner reported that after a rough road to get the chapter started, success was achieved. The chapter started out with 22 members and currently has 47. Main objective is to get the word out about SNA. The Enlisted to Officer ratio in this chapter is reported to be 3 to 1. Each charter member was given a certificate. The chapter has had four luncheons since its charter was received in May. Senior Chief Garner invited anyone down to speak. The chapter has done some community service with the Coastal cleanup. They are in partnership with CPO to adopt the beach for keeping it clean. The future activities planned are 5K run, softball and volleyball tournaments. Also looking at working with visiting ships to sponsor some activities with them in the future.

Philadelphia

Chapter President RADM Joe Hare presented the report. The makeup of the Philadelphia chapter is predominantly retired and defense industry employees. Lockheed Martin has been a big support and helped to sustain the chapter's awards program. The chapter each year provides an award to a Villanova student. They sponsor ship visits and partner with other organizations in the area.

Puget Sound

Chapter President Captain Stephen Keith presented the report. This chapter has the challenge of its membership being spread out. Events are scheduled alternately on each side of the Sound. The past year saw the BUPERS team come twice to visit officer and enlisted personnel. Looking for ideas to overcome the logistics and are in search of speakers. Invitation went out to anyone who would like to come. CAPT McDonald brought the idea up of sponsoring an Internet professional game competition with the chapter. This suggestion was expanded to include all the chapters and have the winning chapter team members come to the Symposium next year.

San Diego

Chapter representative, Mr. Phil Lieurance presented the report. The focus of the chapter last year was the enlisted membership. The past year did see Junior and Senior Enlisted membership increase. The membership base is made up of 80% active duty and 20% retired. Activities sponsored by the chapter were a regional symposium, CPO/CDO/LDO briefs used to increase Enlisted membership, honored 3 fleet SOY and 54 COMNAVSURFPAC SOY's, golf tournament to sponsor two college bound students and professional luncheons. The goals are to have 100% contact of expiring memberships, to continue the increase of Enlisted membership, and maintain an accurate database of the members for announcements and news.

Gaeta/Naples

Presentation was by Executive Director Bill Erickson. The chapter has maintained enthusiasm and interest of its active members. They have continued efforts with the USS LASALLE and staff to pass on Surface Warfare information. The chapter maintains a proactive contact with their new arrivals and is looking to add to the active duty membership.

Pearl Harbor

Presentation was by Executive Director Bill Erickson. This chapter has executed a leadership award to an outstanding CPO and is presented in conjunction with the Battle of Midway Commemoration. This chapter has been perceived as an officer association and is trying to overcome this myth. The chapter supported a

marathon by running an aide station at the race. The chapter also held a luau style tailgate for a University of Hawaii game for its members.

This concludes the chapter presentations. Admiral Hogg commented on the chapters being the centerfolds of the organizations and the grass roots and lifeblood of SNA. He relayed to the chapters that they have the support of the Board and the EXCOM and the Washington Chapter. He reiterated that there was money available for chapters to use to support their activities. All were successful and keep up the good work.

Membership Report

Chairman RADM Dennis Conley gave the report. The statistics from the end of the year were reviewed. Enlisted participation was a goal set by the committee to continue to increase. The states revealed we are about the same as last year. It was shown that 25% of membership opt for the 3-year term and the balance for the 1-year term. Goal is to stress an increase of 3-year memberships at time of renewal. Recruitment of new membership is also a goal of the committee.

The Chapter Excellence award was announced. Bylaws state that three chapters can be selected and that was done this year. Award was presented to CAPT Doug McDonald for Mayport, CAPT Brinkley for Newport, and Mr. Phil Lieurence for San Diego. San Diego is a repeat winner. Two honorable mentions were given. Senior Chief Garner was presented a certificate for the Pensacola chapter and the second honorable mention went to Gaeta.

RADM Conley concluded with the stated goals for 2003 being increase enlisted membership by 10% and overall membership by 10%.

It was at this time that RADM Horne suggested to chapter members to make sure you have applications with you to hand out personally at all events. CNOMC Kantrovich suggested that chapters get a senior enlisted as a VP for the enlisted membership and this could help in increasing the enlisted membership.

Admiral Hogg thanked the Membership committee and the chapters for their participation.

Corporate Report

VADM Joseph Metcalf, Chairman gave the report. SNA welcomed 7 new corporate sponsors this past year. VADM Metcalf reported that the Symposium is a big draw for our corporate members and we must encourage our members to participate. Corporate sponsorship is vital to our organization and we must not forget what contribution they make to SNA.

Symposium Report

RADM Geof Chesborough, Chairman gave the report. He reported that last year's symposium was a success. We improved overall and showed a small increase in profit. Last year's banquet participation was down but we had the same amount of sponsored tables. Uniformed guests did increase last year. The International Luncheon fell off some. There seemed to be a misconception that the luncheon was only for the international community. This year Commodore Nick Harris is the head and Coalition warfare is the theme. Last year some of our expenses were higher; security being one. The number of active duty participation continues to rise and this year we have already exceeded last year's numbers of registered participants.

Last year and this year have been difficult since we are competing with the conference on the West Coast. The next two years the dates will not conflict. Speaker scheduling is always a challenge. This is the first year we will have a member from Congress speak with, Ike Skelton.

Exhibit space continues to increase and corporate tables sold at the banquet has also seen an increase. We will expect increases in the hotel, security and food costs of new events in the future.

This year we have moved the JO Luncheon to accommodate more attendees at the International luncheon. There is a new reception to promote Public Affairs efforts and the Retired Captains Breakfast has been

renamed to the Retired Senior Officer Breakfast to include 05s and 06s. There are also two cyber cafes added this year to the exhibit floors.

Scholarship Program

Committee chairman is VADM David Robinson. He was unable to attend. CAPT Morris Foote gave the report instead. Scholarships have increased from 15 to 18. The 1998 corpus was \$32,000 and we are now at \$145,000. Purpose in the past was to establish a corpus to sustain the scholarships that were given out. The scholarship amounts have increased from \$500 to \$1000. These are renewable four-year scholarships based on maintaining a 3.0 or above grade point average. The assets far exceed the current requirement/commitments. ~~New-the~~The termination liability at this point in time would be \$39,000. We have one corporate donor presently. No obligation on the selection process has been presented by the sponsor. The current eligibility requirements state that the sponsor must be a current member for two years. It was recommended by VADM Giffin to keep this requirement.

Scholarship Program Options:

Restructure corpus/endowment. Grow corpus to self-sufficiency or near self-sufficiency, or set corpus to accommodate our annual liabilities of incumbent recipients as they are awarded scholarships, or set corpus amount to accommodate only in place scholars and the four-year commitment is so eligible.

Consider increasing corporate donations/other fundraising efforts.

Increase Award Level

Increase Number of Recipients

Current Objective. To allow 5 new recipients and increase total to 20 \$1000 scholarships in place.

Goal is to form a small committee to focus on SNA Scholarship. They are to report to the next BOD meeting with a plan that is executable.

During open discussion CAPT Rinn brought to attention the high level of academic requirements to get the award and to renew. This may be a good time to define the role of the scholarship and may be we need to look at supporting a well-rounded student who is not just academically oriented.

Heritage Committee

This is a new committee and is chaired by CAPT Jenkins. It was formed so the history does not get lost and our heritage is made more available. The committee is working with hand in hand with the other committees to preserve the heritage of our Navy. It was suggested that each chapter start a historical preservation file.

At this time CAPT Brinkley from Newport gave a short summation on the training of our SWO Officers.

CONTRIBUTIONS AND LEGAL ISSUES

VADM Hare presented the policy to be used by chapters and members when receiving donations from corporate sponsors and members. The policy establishes the practice to have all donations come through the National headquarters and to be directly addressed to the Executive Director. We must establish this to maintain our non profit status and maintain our members are acting in an ethical way.

NEW BUSINESS

VADM Gunn relayed that there is an expressed interest from Coast Guard leadership to join forces with SNA. Hampton Roads chapter has also received the same interest from local CG and will proceed to include them in membership. The Coast Guard would like to form its own chapter and join SNA. We have asked a Coast Guard representative to join the EXCOM committee. All chapters are encouraged to seek CG members and keep the EXCOM informed.

A presentation by Senior Chief Adams on the USS Missouri restoration project was given. This is a non profit organization seeking the restoration of the USS Missouri which is located in Pearl Harbor. SNA was encouraged to think about contributing to the effort.

The meeting was concluded with Admiral Hogg summarizing the excellent exchange with chapter, and all the good ideas that were brought up. Thanks were rendered to the President, the committees, the Executive Director, EXCOM, N76 and Howard Associates. Meeting was adjourned at 2:45

Summary of Action Items resulting from this meeting.

1. BOD meeting in September, but not the 14th –20.
2. DVDs of videos to be made available to ROTC and JROTC instructors.
3. Create an SNA video for chapter recruiting.